



**HARDIN COUNTY**  
**Board of Supervisors**

**Wednesday, March 11, 2020**

1. 9:00 A.M. Call To Order  
Courthouse Large Conference Room
2. Pledge Of Allegiance
3. Approval Of Agenda
4. Approval Of Minutes

Documents:

[03-04-2020 MINUTES.PDF](#)

5. Approval Of Claims For Payment

Documents:

[VENDOR PUBLICATION REPORT 3-11-20.PDF](#)

6. Utility Permits & Secondary Roads Department

Documents:

[RADCLIFFE TELEPHONE UTILITY PERMIT 20-007.PDF](#)  
[RADCLIFFE TELEPHONE UTILITY PERMIT 20-008.PDF](#)  
[ALLIANT UTILITY PERMIT 20-009.PDF](#)

7. 9:02 A.M. Public Hearing – Road Vacation In Lawn Hill
8. Resolution To Vacate Select County Roads Located In Lawn Hill

Documents:

[LAWN HILL RESOLUTION TO VACATE A ROAD.PDF](#)  
[LAWN HILL ROAD VACATION MAP.PDF](#)

9. Approval Of Quit Claim Deeds For Previously Vacated Portion Of U Avenue Right-Of-Way Located In Section 7 & 8, Union Township

Documents:

[FARIS LEPLEY REECE DEED.PDF](#)  
[GUILLES DEED.PDF](#)

10. Approval Of Quit Claim Deed For Previously Vacated Portion Of Right-Of-Way Located At The Intersection Of Co. Hwy. S62 And UU Avenue, Section 9, Union Township

Documents:

[PERRY QCD PERRY SIGNED.PDF](#)

11. Resolution – Set Date And Time For Public Hearing On Road Vacation – Select Streets And Alleys Of Cleves

Documents:

[CLEVES RESOLUTION TO SET PUBLIC HEARING.PDF](#)  
[CLEVES PROPOSED VACATIONS MAP.PDF](#)

12. Approval Of Herbicide Agreement

Documents:

[HERBICIDE AGREEMENT.PDF](#)

13. Approval Of Manure Crossing Policy

Documents:

[2020 HARDIN COUNTY MANURE CROSSING PERMIT AND POLICY.PDF](#)

14. Set Date And Time For FY 2019/2020 Budget Amendment

15. Motion Directing Payment From Risk Pool Reserves Pursuant To Iowa Code Sections 331.301(11) And (12) And 331.424(1)(A)(5) And 331.441(2)(B)(8)

Documents:

[STATE AUDITOR BILL.PDF](#)

16. Auditor's Monthly Report

Documents:

[AUDITOR REPORT OF FEES COLLECTED.PDF](#)

17. Recorder's Monthly Report

Documents:

[RECORDER MONTHLY REPORT.PDF](#)

18. Conservation Annual Report

Documents:

[HCC 2019 ANNUAL REPORT.PDF](#)

19. Approval Of Resignation And Request For Early Retirement Benefit – Secondary Roads

Documents:

[RESIGNATION AND REQUEST FOR EARLY RETIREMENT BENEFITS.PDF](#)

20. Change Of Status – Secondary Roads

Documents:

[CHANGE OF STATUS - SECONDARY ROADS.PDF](#)

21. Change Of Status – Property Management

Documents:

[CHANGE OF STATUS - PROPERTY MANAGEMENT.PDF](#)

22. Public Comments

23. Other Business

24. Adjournment/Recess

25. 9:30 A.M. Drainage

[VIEW REGULAR DRAINAGE MEETING AGENDA](#)

Courthouse Large Conference Room

26. 10:00 A.M. Denise Ballard, Re: Iowa Governmental Health Care Plan

Courthouse Large Conference Room

27. Discuss, With Possible Action On, Employee Health Insurance Plan

HARDIN COUNTY BOARD OF SUPERVISORS  
MINUTES – MARCH 4, 2020  
WEDNESDAY - 9:00 A.M.  
COURTHOUSE LARGE CONFERENCE ROOM

Chair Lance Granzow called the meeting to order. Also present were Supervisors BJ Hoffman and Reneé McClellan; and Josh Odom, Paul Williams, Dave McDaniel, Mark Buschkamp, Donna Juber, Matt Jones, Michael Pearce, Curt Groen, Chris Wieting, Emily Light, Mariah Lynne, Darrell Meyer, Angela De La Riva, Taylor Roll, Bette Dossman, Jody Anderson, Justin Ites, and Angela Silvey.

The Pledge of Allegiance was recited.

McClellan moved, Hoffman seconded to approve the agenda as posted. Motion carried.

Hoffman moved, McClellan seconded to approve the minutes of February 26, 2020. Motion carried.

There were no March 4, 2020 claims for payment.

Utility Permits:

Hoffman moved, McClellan seconded to approve Hardin County Utility Permit Applications 2020-005 and 2020-006 as presented. Motion carried. Both permits are on file in the Engineer's Office.

Secondary Roads Department:

County Engineer Taylor Roll advised his crew had to close County Highway D35 west of Steamboat Rock that morning due to work on a drainage district. A temporary detour is in effect.

McClellan moved, Hoffman seconded to approve an amendment to the Secondary Roads Early Retirement Incentive changing the application acceptance start date from May 1 to March 1, 2020. Roll Call Vote: "Ayes" McClellan, Hoffman, and Granzow. "Nays" None. Motion carried.

Chris Wieting, Chair of the River's Edge Trail Commission, f/k/a Iowa River Trail Commission, reviewed trail projects eligible to receive Region 6 grant funding and the timeline for completion. McClellan moved, Hoffman seconded that the following Resolution No. 2020-10, A Resolution to Approve the Iowa River Trail Region 6 Transportation Alternative Program Grants, be adopted. Roll Call Vote: "Ayes" McClellan, Hoffman, and Granzow. "Nays" None. Resolution No. 2020-10 is hereby adopted as follows:

RESOLUTION NO. 2020-10

A RESOLUTION TO APPROVE THE IOWA RIVER TRAIL  
REGION 6 TRANSPORTATION ALTERNATIVE PROGRAM GRANTS

Whereas the Region 6 Resource Partners has available Transportation Alternative Program grant funding from the IDOT for Trail and other eligible projects, and

Whereas the Iowa River Trail project is a priority application for regional TAP funds.

NOW, THEREFORE, BE IT RESOLVED BY THE HARDIN COUNTY BOARD OF SUPERVISORS:

Section 1: Approve using \$247,000 Region 6 TAP funds to rehabilitate bridges #19-25. The \$61,750 match for this will be from the Hardin County Trails account. This funding has been awarded but for a slightly different set of bridges. The total cost of this phase is \$617,500. There is \$308,750 of other grant and local funding also.

Section 2: Approved using \$145,000 Region 6 TAP funds to help pave the approximately 4.4 miles from Steamboat Rock to near Highway 175 in Eldora. This will supplement the other IDOT funding grants totaling \$800,000. The match for this project will be \$185,000 which will come from the Hardin County Trails account. This will be new funding for the project. The total cost of this phase is estimated at \$1.13 million.

Section 3: Hardin County will adequately maintain the completed project for its intended public use for a minimum of 20 years following project completion.

Approved this 4th day of March, 2020.

/s/ Lance Granzow

Lance Granzow, Board of Supervisors

Attest:

/s/ Jessica Lara

Jessica Lara, County Auditor

Hoffman moved, McClellan seconded to approve the Sheriff's Monthly Report for February 2020. Motion carried.

Josh Odom with RWE Renewables spoke about the wind project development process and where the Hardin County project stands in the typical development timeline. Odom also addressed questions that have arisen while speaking to community members and during board meetings. A handout Odom provided will be posted on the County's website.

Public Comments:

Jody Anderson, Iowa Falls City Manager, commended the Supervisors for taking time to ensure wind turbines are sited correctly, but noted wind turbines already exist in Hardin County, and no adverse effects have been reported.

Granzow asked Odom if the time being taken on a revised ordinance concerned RWE Renewables, to which Odom replied that enough time remains before his company plans on applying for a permit.

Mark Buschkamp, IFADC Executive Director, stated he spoke to an O'Brien County dairy farmer whose operation is surrounded by wind turbines and who has seen no adverse effects on his cattle.

Odom advised that the latest copy of the County's ordinance, which contains a 2 X total height setback requirement, would make the wind project not viable. The 2 X setback recommendation was based on a study that has been retracted by the National Renewable Energy Laboratory.

Curt Groen raised concerns about claims of human and livestock health effects he discovered.

Other Business:

Granzow reminded attendees that RWE Renewables representatives would be available for questions after adjournment.

McClellan moved, Hoffman seconded to adjourn. Motion carried.

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Lance Granzow, Chair  
Board of Supervisors

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Jessica Lara  
Hardin County Auditor

**Claims Payable - March 11, 2020**

Ackley Public Library	\$686.08
Ackley Publishing Co. Inc	\$202.70
Agsource Cooperative Serv	\$251.00
Ahlers & Cooney-P.C.	\$1,700.00
Airgas North Central	\$331.64
Alden Public Library	\$1,326.42
Alliant Energy	\$1,715.55
Angela De La Riva	\$768.60
Bartt Weichers, Landlord	\$325.00
Brenda Ellefson	\$194.50
Calhoun Burns and Associates Inc	\$5,728.38
Cam Spray	\$515.23
Campbell Supply Co	\$185.04
Casey's General Store	\$69.03
Central Iowa Distr Inc	\$598.45
Century Laundry Distributing	\$834.35
CenturyLink	\$264.75
Chester Cemetery Assn	\$68.00
Cintas Corporation	\$251.35
City of Ackley	\$93.07
City of Alden	\$29.67
City of Eldora	\$5,533.12
City of Hubbard	\$65.07
City of Iowa Falls	\$2,244.08
City of New Providence	\$28.43
City of Radcliffe	\$68.86
Clapsaddle-Garber Assoc	\$932.80
Connie J Mesch	\$100.00
Cover All Embroidery Inc	\$233.42
Craig Froning	\$15.00
Culligan	\$353.40
Dale Howard	\$562.49
Elaine Nehring	\$15.00
Eldora Hardware	\$51.82
Fareway Stores	\$259.67
Galls Incorporated	\$51.88
Greenbelt Home Care	\$8,416.66
Hamilton County Sheriff	\$64.50
Hardin Co Agriculture Soc	\$2,000.00
Hardin Co Tire & Service Inc	\$876.53
Hardin County Office Supplies	\$24.01
Hardin County Sheriff	\$9,121.03
Honey Creek Land Investments	\$2,000.00
Hubbard Public Library	\$1,290.17
Institute of Iowa Certified Assessors	\$1,380.00
Interstate Batteries	\$123.95
Iowa Dept of Transportation	\$50.00
Iowa Falls Glass Inc	\$170.00
Iowa Law Enforcement Academy	\$250.00
Iowa Regional Utilities Assoc.	\$54.40
ISAC	\$190.00
Jody L Mesch	\$40.00
John Deere Financial	\$16.21
Johnson Co. Medical Examiner	\$306.68
Ken's Repair	\$43.10
Kirk Ridout	\$625.00
Kit Paper	\$19.67
Knight's Sanitation	\$181.00
Lawson Products Inc	\$437.58
Mail Services LLC	\$581.88
Maria Sanchez, Landlord	\$200.00
Mary J Swartz	\$735.44
McDowell & Sons Contractors	\$330.00
Mend Correctional Care PLLC	\$10,417.52
Michael Roll	\$15.00
Mid-America Publishing Corp	\$182.59
Mid-Iowa Community Action Inc.	\$187.50
Midland Power Cooperative	\$50.00
Midland Power Cooperative	\$391.74
Midwest Liquid System Inc	\$60.19
Midwest Wheel Companies	\$159.77

Murphy Tractor & Equipment	\$691.85
NAPA Auto Parts	\$373.81
NAPA Auto Parts	\$2,583.75
National Sheriffs' Association	\$129.00
Oliver Welding	\$850.00
O'Reilly Auto Parts Inc	\$39.87
Petroblend	\$626.11
Premier Office Equipment	\$119.79
Quaker Security LLC	\$2,550.00
Quality Automotive Inc	\$272.75
R Comm Wireless	\$112.00
Racom Corporation	\$224.00
Radcliffe Public Library	\$1,546.50
Radcliffe Telephone Co	\$313.57
Radiologists of North Iowa PC	\$133.00
Ray O'Herron Co. Inc.	\$207.95
RC Systems- Waterloo Office	\$3,586.52
Reliable1	\$4,874.67
Schneider Corporation	\$2,175.00
Scott County Sheriff	\$71.58
Snap-On-Tools	\$62.00
Steamboat Rock Library	\$949.50
Storey Kenworthy	\$168.87
Summit Food Service LLC	\$7,979.96
Times Citizen	\$477.24
Todd Bicknese	\$115.00
Tyler Technologies Inc	\$308.00
U.S. Cellular	\$2,325.05
Union Public Library	\$1,431.33
Van Wall Equipment	\$140.81
Vanguard Appraisals, Inc	\$2,375.00
Verizon Wireless	\$1,736.77
VISA	\$4,477.00
Walmart Community	\$347.43
Wilson Restaurant Supply Inc	\$270.00
Windstream	\$212.89
Woodley Funeral Services LLC	\$507.00
Youth Shelter Care of North	\$1,352.85
Ziegler Incorporated	\$1,604.74

**Grand Total** **\$115,969.13**

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Lance Granzow, Chair  
Board of Supervisors

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Jessica Lara  
Hardin County Auditor



HARDIN COUNTY UTILITY PERMIT APPLICATION

Permit No: UT-20-007

Underground
 Aerial

Permanent Installation
 Temporary Installation

This is a Utility Permit Application for telecommunications, electric, gas, water and sewer utilities. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety, and general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

APPLICANT NAME: Radcliffe Telephone Company

STREET ADDRESS: 202 Isabella St.

CITY: Radcliffe STATE: Iowa ZIP: 50230

PHONE: 515 899 2341 FAX: 515 899 2499 CONTACT PERSON: Caleb Halerke

TYPE OF WORK: Boring a drop to a house, crossing the road turning 90 degrees and boring to edge of driveway.

1. LOCATION PLAN

An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation.

2. WRITTEN NOTICE

At least five (5) working days prior to the proposed installation, an applicant shall file with the County Engineer a written notice stating the time, date, location, and nature of the proposed installation.

3. INSPECTION

The County Engineer may provide a full-time inspector during the installation of all lines to ensure compliance with this Utility Permit. The inspector shall have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety, and welfare.

4. INSPECTION FEES

The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer. Within thirty (30) days after completion of the installation, the County Engineer shall submit a statement for inspection services rendered. The applicant agrees to reimburse the county within thirty (30) days of billing.

5. REQUIREMENTS

The installation inspector shall assure that the following requirements have been met:

- A. Construction signing shall comply with the Manual on Uniform Traffic Control Devices
B. Depth - (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:
Telecommunications... 36" Electric.....48"
Gas..... 48" Water.....60"
Sewer..... 60"
C. Minimum roadway overhead clearance for utility lines shall be 20 feet.
D. The applicant shall use reference markers in the right-of-way (ROW) boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
E. All tile line locations shall be marked with references located in the ROW line.
F. No underground utility lines shall cross over a crossroad drainage structure without approval from the County Engineer.
G. Residents along the utility route shall have uninterrupted access to the public roads. An all weather access shall be maintained for residents adjacent to the project.
H. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition. After surfacing has been applied, the road surface shall be reviewed by the County Engineer once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
I. All damaged areas within the ROW shall be repaired and restored to at least their former condition by the applicant or the cost of any repair work caused to be performed by the county will be assessed against the applicant.
J. Areas disturbed during construction which present an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.
K. All trenches, excavations, and utilities that are knifed shall be properly tamped.
L. All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
M. Road crossing shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.

January 2012



## Location Plan

The work to be done will be at the intersection of 240<sup>th</sup> St and E Ave Radcliffe, Iowa. We will be boring in a duct(conduit) for fiber optics from a pedestal just south of the intersection of E Ave and 240<sup>th</sup> St on the west side of the road to an acreage north and east of said pedestal at the address of 2455 240<sup>th</sup> St. We will go north out of the pedestal across 240<sup>th</sup> St and then turn east and cross E Ave and continue to east side of the driveway next to a telephone pole. There will be a little backhoe work done at each end and where the turn is made. See attached map. Route highlighted in yellow.



**6. NON-CONFORMING WORK**

The County Engineer may halt the installation at any time if the applicant's work does not meet the requirements set forth in this Utility Permit Application.

**7. COUNTY INFRACTION**

Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.

**8. HOLD HARMLESS**

The utility company shall save this county harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming this county as an additional insured for the permit work shall be filed in the County Engineer's Office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

**9. PERMIT REQUIRED**

No applicant shall install any lines unless such applicant has obtained a Utility Permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the county for such work. Applicants agree to hold the county free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.

**10. RELOCATION**

The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, alignment or widening of ROW resulting from maintenance or construction operations for highway improvements.

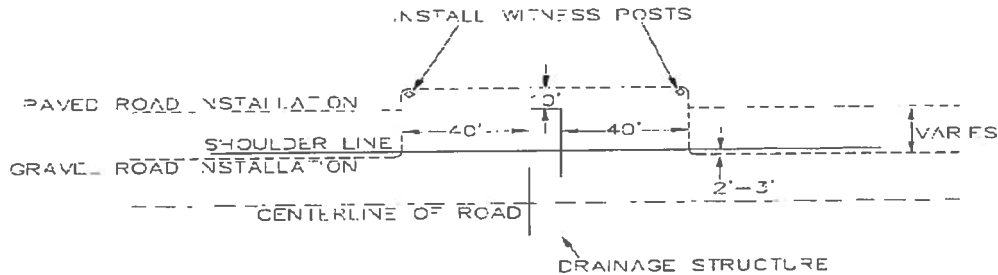
DATE: 3-4-2020 COMPANY: Radcliffe Telephone Company

SIGNATURE: Caleb Palake

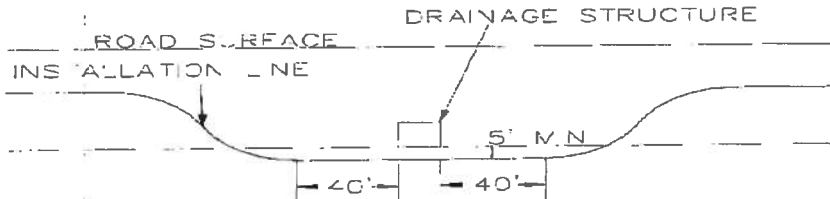
RECOMMENDED FOR APPROVAL:  
DATE: 3-9-2020  
[Signature]  
COUNTY ENGINEER

APPROVAL:  
DATE: \_\_\_\_\_  
CHAIRMAN, BOARD OF SUPERVISORS

**NON-BORED INSTALLATION DETAIL**



**BORED INSTALLATION DETAIL**



January 2012



# HARDIN COUNTY UTILITY PERMIT APPLICATION

Permit No: UT-20-008

Underground  
 Aerial

Permanent Installation  
 Temporary Installation

This is a Utility Permit Application for telecommunications, electric, gas, water and sewer utilities. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety, and general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

APPLICANT NAME: Radcliffe Telephone Company

STREET ADDRESS: 202 Isabella St

CITY: Radcliffe STATE: Iowa ZIP: 50230

PHONE: 515 899 2341 FAX: 515 899 2499 CONTACT PERSON: Caleb Dabeske

TYPE OF WORK: Replacing bad Fiber optic cable

### 1. LOCATION PLAN

An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation.

### 2. WRITTEN NOTICE

At least five (5) working days prior to the proposed installation, an applicant shall file with the County Engineer a written notice stating the time, date, location, and nature of the proposed installation.

### 3. INSPECTION

The County Engineer may provide a full-time inspector during the installation of all lines to ensure compliance with this Utility Permit. The inspector shall have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety, and welfare.

### 4. INSPECTION FEES

The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer. Within thirty (30) days after completion of the installation, the County Engineer shall submit a statement for inspection services rendered. The applicant agrees to reimburse the county within thirty (30) days of billing.

### 5. REQUIREMENTS

The installation inspector shall assure that the following requirements have been met:

- A. Construction signing shall comply with the Manual on Uniform Traffic Control Devices
- B. Depth - (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:
 

Telecommunications.....	36"	Electric.....	48"
Gas.....	48"	Water.....	60"
Sewer.....	60"		
- C. Minimum roadway overhead clearance for utility lines shall be 20 feet.
- D. The applicant shall use reference markers in the right-of-way (ROW) boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
- E. All tile line locations shall be marked with references located in the ROW line.
- F. No underground utility lines shall cross over a crossroad drainage structure without approval from the County Engineer.
- G. Residents along the utility route shall have uninterrupted access to the public roads. An all weather access shall be maintained for residents adjacent to the project.
- H. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition. After surfacing has been applied, the road surface shall be reviewed by the County Engineer once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
- I. All damaged areas within the ROW shall be repaired and restored to at least their former condition by the applicant or the cost of any repair work caused to be performed by the county will be assessed against the applicant.
- J. Areas disturbed during construction which present an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.
- K. All trenches, excavations, and utilities that are knifed shall be properly tamped.
- L. All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
- M. Road crossing shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.

January 2012

## Location Plan

The work to be done will be on D Ave between 230<sup>th</sup> St and 220<sup>th</sup> St in Radcliffe, Iowa. We will be replacing a fiber optic cable that went bad. From a pedestal across the road from 22718 D Ave we will plow in a new fiber going north to a pedestal at the south driveway of 22385 D Ave. There are two culverts that we will plow out and around along this route. Fiber will be in the shoulder of the road otherwise. See Attached map. Route highlighted in yellow.



**6. NON-CONFORMING WORK**

The County Engineer may halt the installation at any time if the applicant's work does not meet the requirements set forth in this Utility Permit Application.

**7. COUNTY INFRACTION**

Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.

**8. HOLD HARMLESS**

The utility company shall save this county harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming this county as an additional insured for the permit work shall be filed in the County Engineer's Office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

**9. PERMIT REQUIRED**

No applicant shall install any lines unless such applicant has obtained a Utility Permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the county for such work. Applicants agree to hold the county free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.

**10. RELOCATION**

The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, alignment or widening of ROW resulting from maintenance or construction operations for highway improvements.

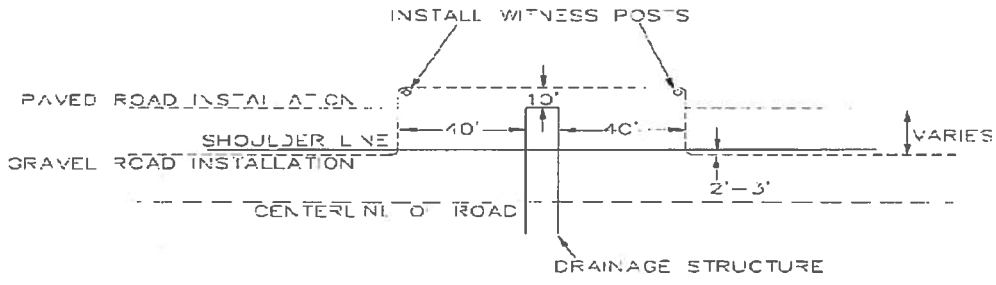
DATE: 3-4-2020 COMPANY: Audcliffe Telephone Company

SIGNATURE: *Calvin DeLente*

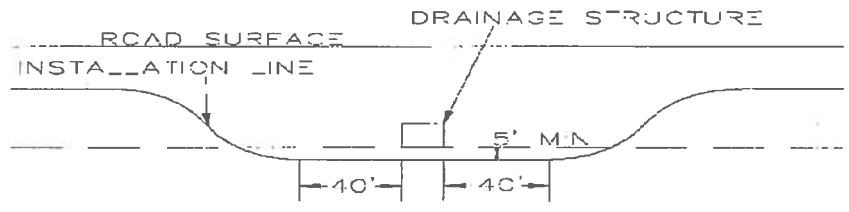
RECOMMENDED FOR APPROVAL:  
DATE: 3-9-2020 *[Signature]*  
COUNTY ENGINEER

APPROVAL:  
DATE: \_\_\_\_\_  
CHAIRMAN, BOARD OF SUPERVISORS

**NON-BORED INSTALLATION DETAIL**



**BORED INSTALLATION DETAIL**



January 2012



**HARDIN COUNTY UTILITY PERMIT APPLICATION**

Permit No: UT-20-009

- Underground
- Aerial

- Permanent Installation
- Temporary Installation

This is a Utility Permit Application for telecommunications, electric, gas, water and sewer utilities. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety, and general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

APPLICANT NAME: Interstate Power & Light Company / Alliant Energy

STREET ADDRESS: 410 Lawler St

CITY: Iowa Falls STATE: IA ZIP: 50126

PHONE: 641-648-7605 FAX: \_\_\_\_\_ CONTACT PERSON: Chris Jess

TYPE OF WORK: Install a new 1-phase & 3-phase #1AL cable, 25,000volt, underground, electric system, in order to remove the existing overhead electric lines on the route along the west side of Co Hwy S55. The electric system will be built to NESC standards. WR4175021

**1. LOCATION PLAN**

An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation.

**2. WRITTEN NOTICE**

At least five (5) working days prior to the proposed installation, an applicant shall file with the County Engineer a written notice stating the time, date, location, and nature of the proposed installation.

**3. INSPECTION**

The County Engineer may provide a full-time inspector during the installation of all lines to ensure compliance with this Utility Permit. The inspector shall have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety, and welfare.

**4. INSPECTION FEES**

The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer. Within thirty (30) days after completion of the installation, the County Engineer shall submit a statement for inspection services rendered. The applicant agrees to reimburse the county within thirty (30) days of billing.

**5. REQUIREMENTS**

The installation inspector shall assure that the following requirements have been met:

- A. Construction signing shall comply with the Manual on Uniform Traffic Control Devices
- B. Depth – (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:
 

Telecommunications.....	36"	Electric.....	48"
Gas.....	48"	Water.....	60"
Sewer.....	60"		
- C. Minimum roadway overhead clearance for utility lines shall be 20 feet.
- D. The applicant shall use reference markers in the right-of-way (ROW) boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
- E. All tile line locations shall be marked with references located in the ROW line.
- F. No underground utility lines shall cross over a crossroad drainage structure without approval from the County Engineer.
- G. Residents along the utility route shall have uninterrupted access to the public roads. An all weather access shall be maintained for residents adjacent to the project.
- H. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition. After surfacing has been applied, the road surface shall be reviewed by the County Engineer once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
- I. All damaged areas within the ROW shall be repaired and restored to at least their former condition by the applicant or the cost of any repair work caused to be performed by the county will be assessed against the applicant.
- J. Areas disturbed during construction which present an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.
- K. All trenches, excavations, and utilities that are knifed shall be properly tamped.
- L. All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
- M. Road crossing shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.



**6. NON-CONFORMING WORK**

The County Engineer may halt the installation at any time if the applicant's work does not meet the requirements set forth in this Utility Permit Application.

**7. COUNTY INFRACTION**

Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.

**8. HOLD HARMLESS**

The utility company shall save this county harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming this county as an additional insured for the permit work shall be filed in the County Engineer's Office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

**9. PERMIT REQUIRED**


No applicant shall install any lines unless such applicant has obtained a Utility Permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the county for such work. Applicants agree to hold the county free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.

**10. RELOCATION**

The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, alignment or widening of ROW resulting from maintenance or construction operations for highway improvements.

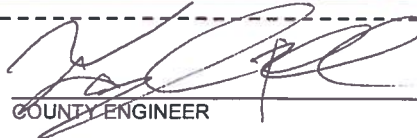
DATE: 3-9-2020

COMPANY: Interstate Power & Light Company / Alliant Energy

SIGNATURE: Tony VAUGHN, SENIOR MANAGER OPERATIONS IOWA FALLS 

RECOMMENDED FOR APPROVAL:

DATE: 3-9-2020

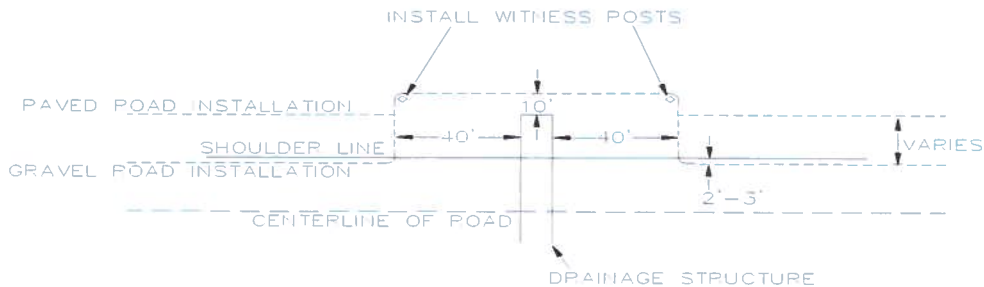
  
COUNTY ENGINEER

APPROVAL:

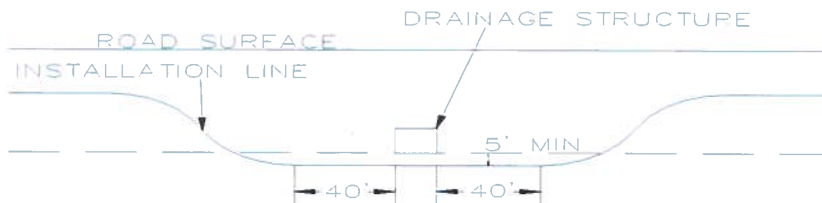
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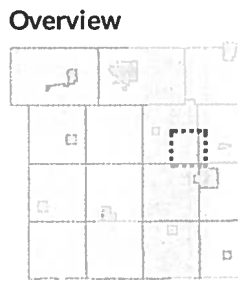
\_\_\_\_\_  
CHAIRMAN, BOARD OF SUPERVISORS

**NON-BORED INSTALLATION DETAIL**



**BORED INSTALLATION DETAIL**



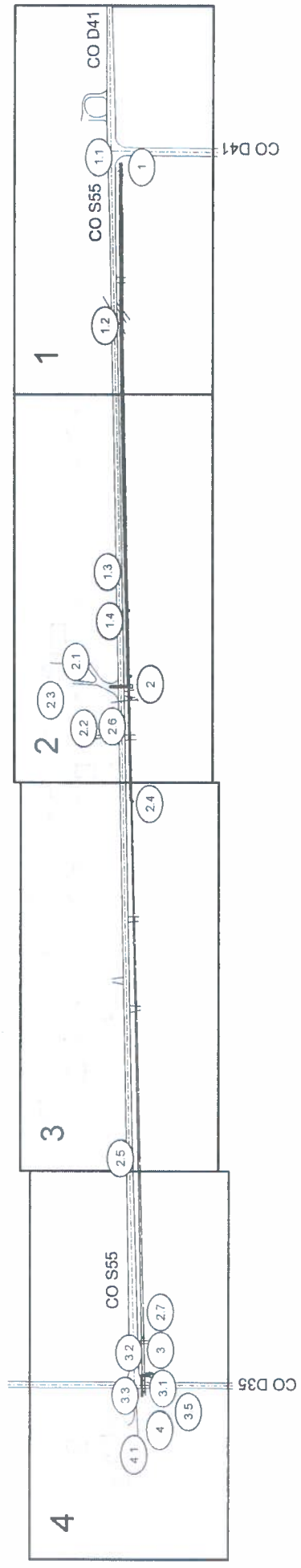


- Legend**
-  Corporate Limits
  -  Political Township
- Roads**
-  County Road
  -  Federal Highway
  -  Local Road
  -  State Highway
  -  Town Road
  -  Road ROW

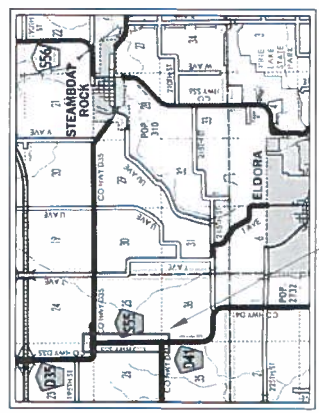
Date created: 1/10/2020  
 Last Data Uploaded: 1/10/2020 8:40:45 AM

Developed by  **Schneider**  
 GEOSPATIAL

UTILITIES SHOWN ON THIS PLAN ARE INDICATED IN ACCORDANCE WITH AVAILABLE RECORDS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING EXACT LOCATIONS AND DEPTHS OF ALL UTILITIES FROM FIELD VERIFICATION AND CONTACT WITH UTILITY OWNERS. CONTRACTOR IS TO FOLLOW NESC CODE AND ALLIANT ENERGY IPL CONSTRUCTION STANDARDS AT ALL TIMES. GUYING ANCHORING POLE LOCATION AND CONDUCTOR ARE SHOWN TO REFLECT GENERAL REAL WORLD LOCATIONS AND DIRECTION AND SHOULD NOT BE INTERPRETED AS EXACT. SOME INTENDED STRUCTURE LOCATIONS AND DIRECTIONS ARE MANIPULATED FOR DRAWING NEATNESS AND CLARITY. FIELD VERIFICATION IS REQUIRED PRIOR TO CONSTRUCTION. RIGHT OF WAY AND PARCELS ARE DEPICTED IN ACCORDANCE WITH AVAILABLE COUNTY GIS DATA.



VICINITY MAP



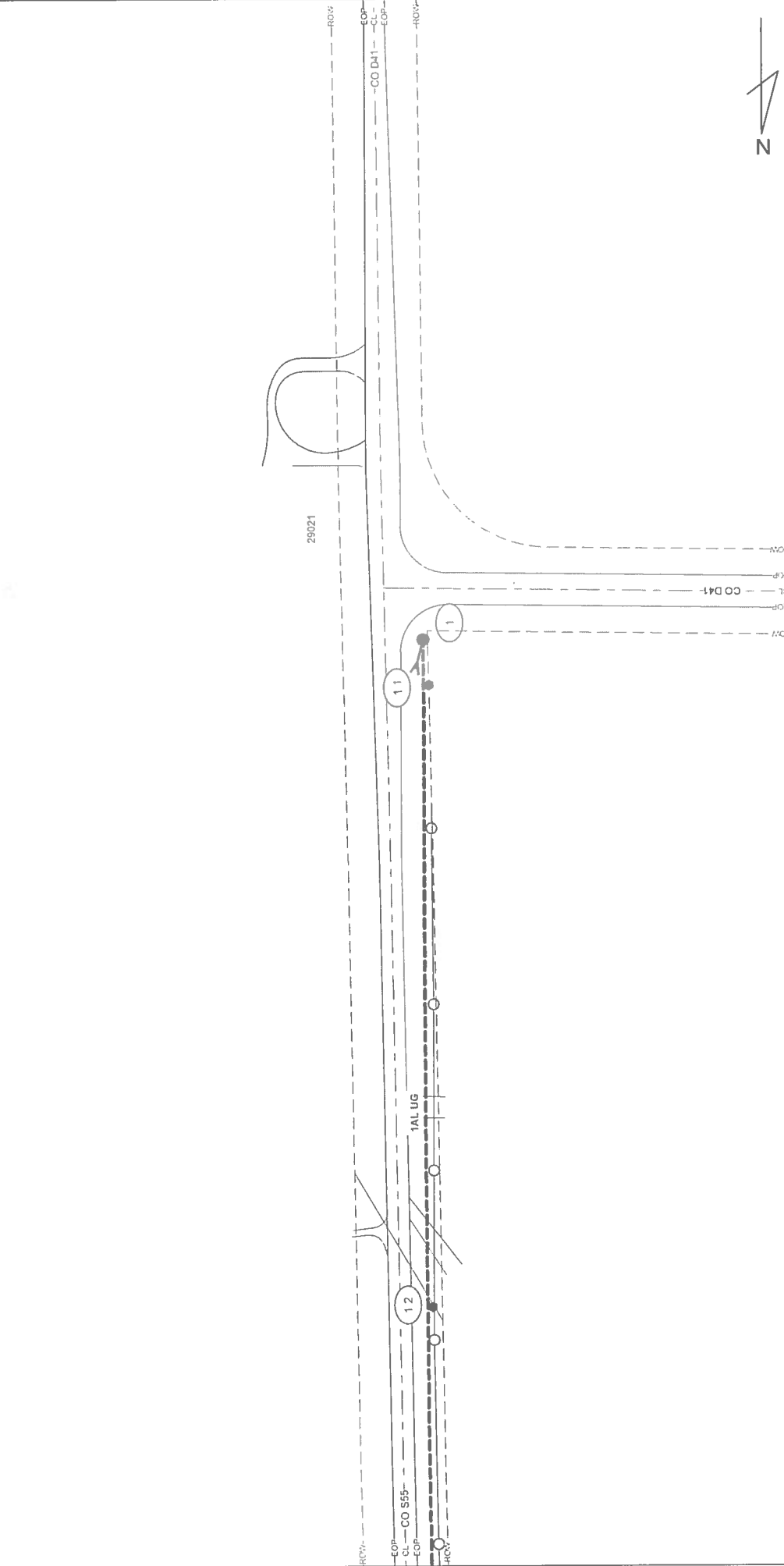
PROJECT LOCATION



ALLIANT ENERGY HAS DIRECTED THAT ENGINEERING RISING TO THE LEVEL OF PROFESSIONAL ENGINEERING IS NOT REQUIRED FOR THIS PLAN. A MI-TECH ENGINEER DOES NOT REVIEW THE PLAN SET, INCLUDING ALL CALCULATIONS OR ANALYSIS, FOR THE INTENT OF PROVIDING PROFESSIONAL ENGINEERING SERVICES. ALL PROFESSIONAL ENGINEERING OR DESIGN ISSUES OR QUESTIONS SHALL BE DIRECTED TO ALLIANT ENERGY. MI-TECH WILL USE INDUSTRY STANDARDS FOR REVIEWS AND COMPLETION OF THE SCOPE OF SERVICES FOR ALLIANT ENERGY.

 mi-tech Road Dr. Loc. 1, Union River, Massachusetts 01884 800 443 8920	EXISTING SECONDARY SERVICE NEW SECONDARY NEW 1/0E 0G EXISTING LINE 0G EXISTING LINE 0H NEW 3/0E LINE 0H NEW 3/0E LINE 0H	SYMBOL LEGEND TRANSFORMER 3/0E PAD MOUNTED NEW TRANSFORMER 3/0E PAD MOUNTED EXISTING TRANSFORMER 3/0E PAD MOUNTED NEW TRANSFORMER 3/0E PAD MOUNTED EXISTING TRANSMISSION POLE NEW TRANSMISSION POLE EXISTING POLE EXISTING ANCHOR NEW ANCHOR EXISTING NEW POLE POWER PFD NEW POWER PFD EXISTING WARNING MARKER	ALLIANT ENERGY 	ALLIANT ENERGY WORK REQUEST # 4175021	LOCATION EL DORA, IA
	FIELD BY: J.G. DRAFTED BY: J.D. DESIGNED BY: J.G. IOWA PE	DATE: 11/13/2019 DATE: 3/6/2020 DATE: 11/18/2019 APPROVAL DATE:	OVERVIEW	OVERVIEW	OVERVIEW

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ALLIANT ENERGY WORK REQUEST # 4175021 LOCATION ELDORA, IA

PREPARED BY	J.G.	DATE	11/13/2019
DRAFTED BY	J.D.	DATE	3/6/2020
DESIGNED BY	J.G.	DATE	1/18/2019
IOWA PE		APPROVAL DATE	



AK/OP NEW	AK/OP EXISTING	NEW POLE	POWER FED NEW	WARNING MARKER
TRANSFORMER 1PH PAD MOUNTED NEW	TRANSFORMER 1PH PAD MOUNTED EXISTING	TRANSFORMER 1PH PAD MOUNTED NEW	TRANSFORMER 1PH PAD MOUNTED EXISTING	TRANSMISSION POLE NEW
				TRANSMISSION POLE EXISTING
				POLE EXISTING

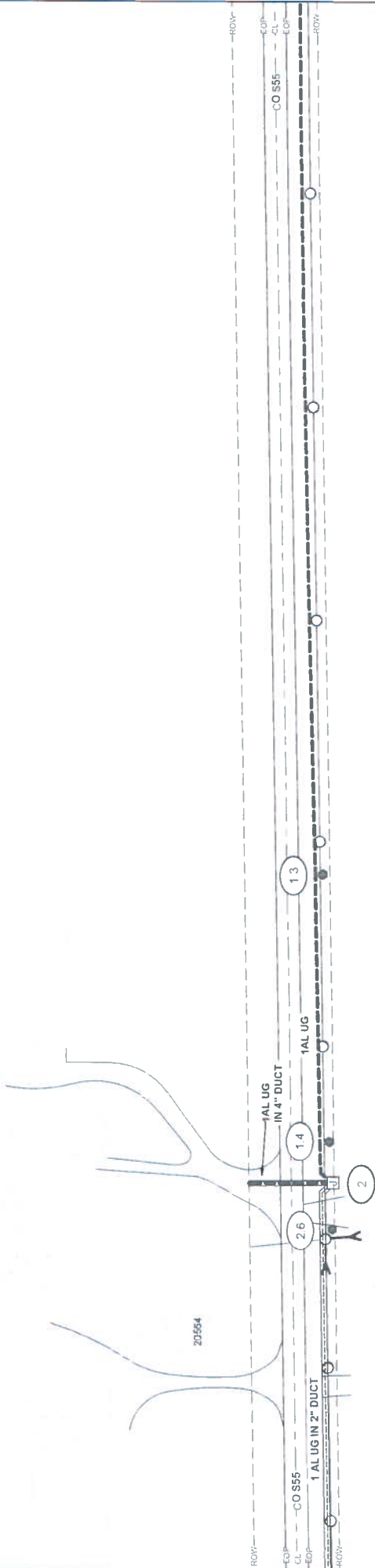
**SYMBOL LEGEND**

**LINETYPES**

EXISTING SECONDARY/SERVICE	NEW SECONDARY
NEW LINE US	EXISTING LINE US
EXISTING LINE OH	NEW 3PH LINE OH
NEW 1PH LINE OH	

**mi-TECH**  
 Pined Dr., Lsa - Clarks Ferry - Allamakee - Hamilton  
 5648 565 2626

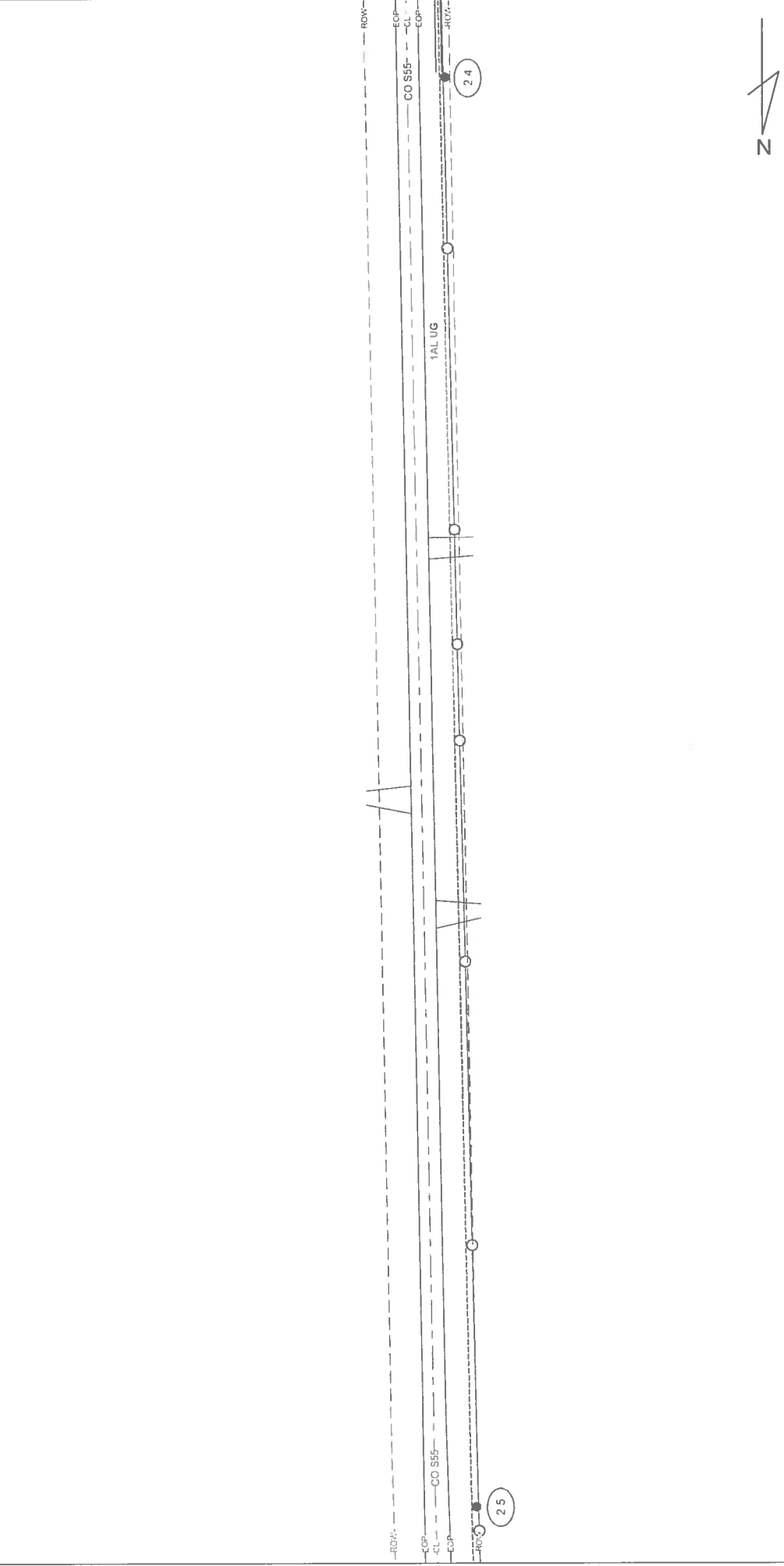
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	<b>SYMBOL LEGEND</b> <ul style="list-style-type: none"> <li> TRANSFORMER 3PH PAD MOUNTED NEW</li> <li> TRANSFORMER 3PH PAD MOUNTED EXISTING</li> <li> TRANSFORMER 3PH PAD MOUNTED NEW</li> <li> TRANSFORMER 3PH PAD MOUNTED EXISTING</li> <li> TRANSMISSION POLE NEW</li> <li> TRANSMISSION POLE EXISTING</li> <li> POLE EXISTING</li> </ul>			<b>4175021</b> ALLIANT ENERGY WORK REQUEST #		LOCATION ELDORA, IA
	<b>LINETYPES</b> <ul style="list-style-type: none"> <li> EXISTING SECONDARY/SERVICE</li> <li> NEW SECONDARY</li> <li> NEW 1/2\"/&gt; </li></ul>			FIELD BY J.G.	DATE 11/13/2019	
		CREATED BY J.D.	DATE 3/6/2020	PERMIT-3 PERMIT-2 PERMIT-1		
		DESIGNED BY J.G.	DATE 11/18/2019	APPROVAL DATE		

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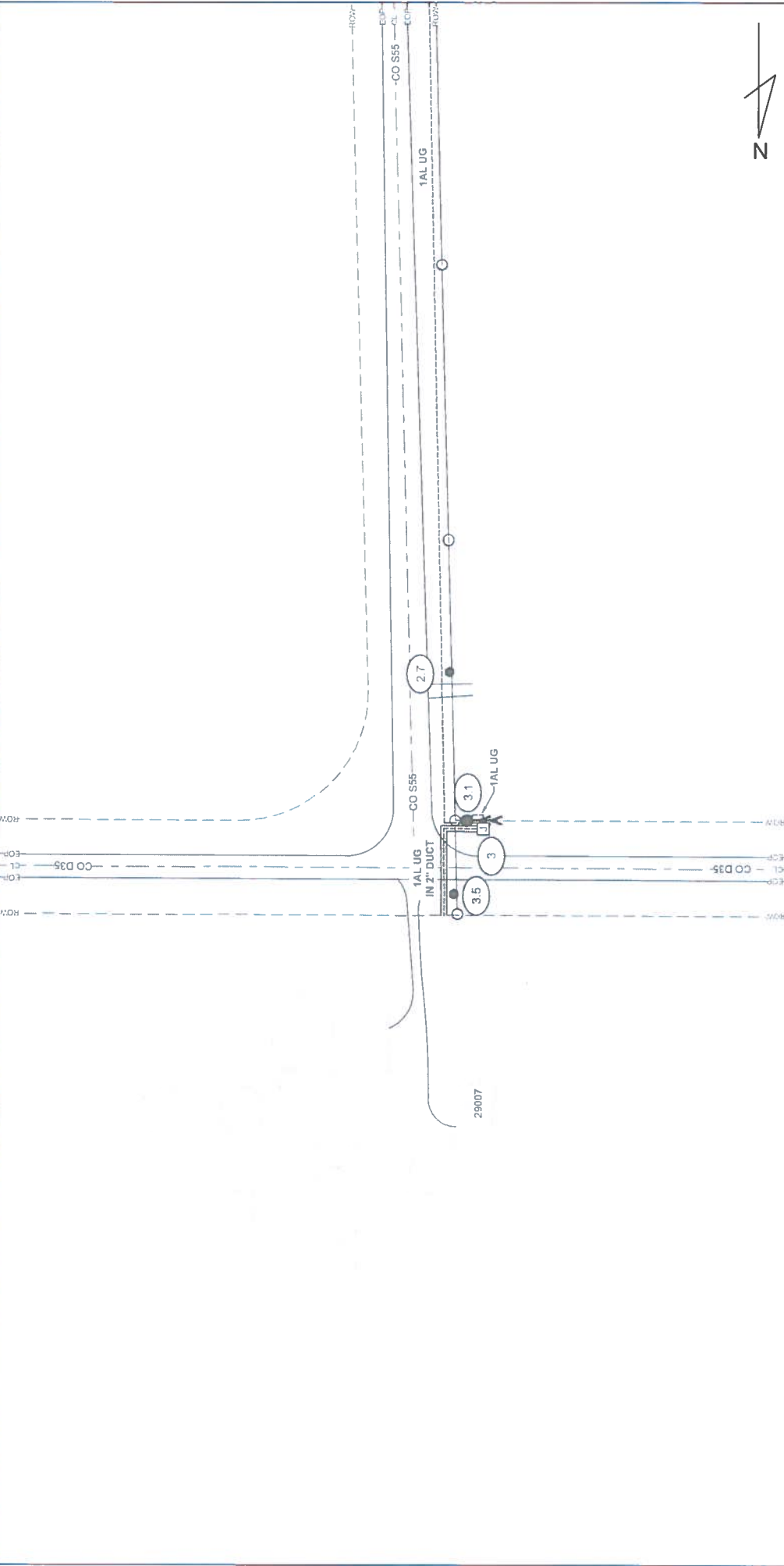
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	<b>LINE TYPES</b> EXISTING SECONDARY SERVICE NEW SECONDARY NEW LINE UG EXISTING LINE UG EXISTING LINE OH NEW 3PH LINE OH NEW 1PH LINE OH		<b>SYMBOL LEGEND</b> TRANSFORMER 3PH PAD MOUNTED NEW TRANSFORMER 3PH PAD MOUNTED EXISTING TRANSFORMER 1PH PAD MOUNTED NEW TRANSFORMER 1PH PAD MOUNTED EXISTING TRANSMISSION POLE NEW TRANSMISSION POLE EXISTING POLE EXISTING ANCHOR NEW ANCHOR EXISTING NEW POLE POWER FED NEW POWER FED EXISTING WARNING MARKER		FILED BY: J.G. DATE: 11/13/2019	LOCATION: ELDORA, IA
	DRAFTED BY: J.D. DATE: 3/6/2020	4175021			DESIGNED BY: J.G. DATE: 11/18/2019	PERMIT-4 PERMIT-3 PERMIT-2
					IOWA PE: J.G. APPROVAL DATE: 11/18/2019	

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**LINE TYPES**

- EXISTING SECONDARY SERVICE
- NEW SECONDARY
- NEW 1AL UG
- EXISTING 1AL UG
- EXISTING 1AL OH
- NEW 1AL OH
- NEW 1AL OH OH

**SYMBOL LEGEND**

- TRANSFORMER 1PH PAD ACQUIRED NEW
- TRANSFORMER 1PH PAD ACQUIRED EXISTING
- TRANSFORMER 1PH PAD ACQUIRED NEW
- TRANSFORMER 1PH PAD ACQUIRED EXISTING
- TRANSMISSION POLE NEW
- TRANSMISSION POLE EXISTING
- POLE EXISTING
- ANCHOR NEW
- ANCHOR EXISTING
- NEW POLE
- POWER PED NEW
- POWER PED EXISTING
- WARNING MARKER

**ALLIANT ENERGY**

4175021

FILED BY: J.G.	DATE: 11/13/2019
DRAFTED BY: J.D.	DATE: 3/6/2020
DESIGNED BY: J.G.	DATE: 11/18/2019
ISSUED BY:	APPROVAL DATE:

LOCATION: ELDORA, IA

PERMIT-4

PERMIT-3

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miTECH  
Paul D. Lee - Chief Est. / Estimator - Midwest  
300.463.9020

**RESOLUTION TO VACATE A COUNTY ROAD**

**Hardin County  
Resolution No. 2020-**

**WHEREAS**, A public hearing was conducted on March 11th, 2020 following publication and service of notice as required by law on the proposed vacation and closure of a portion of street in Lawn Hill, Iowa, described as follows:

A street in Lawn Hill, known as “Erie Street,” from center of alley (North-South) of block 5, due East to Julian Street, lying in the unincorporated Town of Lawn Hill, Iowa, as shown on the plat and notes filed for record in 1880 (See County Recorder’s Book 58, page 504), located in the Southwest Quarter of Section 34 Township 89N Range 20W of the 5<sup>th</sup> P.M.

A street in Lawn Hill, known as “Superior Street,” more specifically described as the West 300ft for Superior Street, lying in the unincorporated Town of Lawn Hill, Iowa as shown on the plat and notes filed for record in 1880 (See County Recorder’s Book 58, page 504), located in the Southwest Quarter of Section 34 Township 89N Range 20W of the 5<sup>th</sup> P.M.

**WHEREAS**, No objections have been received, either in writing or by persons present.

**NOW, THEREFORE BE IT RESOLVED** by the Hardin County Board of Supervisors that the subject section be ordered vacated and closed.

Passed and adopted this 11th day of March, 2020.

\_\_\_\_\_  
Lance Granzow Chairperson  
County Board of Supervisors

ATTEST: \_\_\_\_\_  
Jessica Lara  
Hardin County Auditor

\_\_\_\_\_  
Date





Superior St.

Go Hwy S55

Huron St

Winnebago St

Erie St

Erie St.

---

SPACE ABOVE LINE FOR RECORDER'S USE

**Prepared by:** Darrell G. Meyer, 1201 14<sup>th</sup> Avenue, Eldora, IA 50627 Phone: (641) 939-8118  
**Taxpayer is:** Faris, Kim A. & Nancy K.-1/3, Reece, Karen-1/3, Interest Vaughn, Leeatra Lepley -1/3,  
31751 295th St., Union, IA 50258  
**Return Document to:** Hardin County Auditor's Office, ATTN: Angela Silvey, Eldora, IA 50627

## QUIT CLAIM DEED

For the consideration of One Dollar(s) and other valuable consideration, **Hardin County, Iowa** does hereby Quit Claim to **Faris, Kim A. & Nancy K.-1/3, Reece, Karen-1/3, Interest Vaughn, Leeatra Lepley -1/3**, all our right, title, interest, estate, claim and demand in the following described real estate in Hardin County, Iowa:

A 66-foot portion of road right-of-way, previously referred to as U Avenue and originally established on the 12th of July 1870 (Road Record Book 1, page 348) as Hallett Road. Commencing at the SW Corner of Section Eight (8), thence running in a Northerly direction approximately One-half mile to the W1/4 Corner of Section Eight (8), except the East Thirty-three (33) foot and South Thirty-three (33) foot, all laying in Section Seven (7) and Eight (8), T-86N, R-19W, Union Township, Hardin County, Iowa.

Each of the undersigned relinquishes all rights of dower, homestead and distributive share in and to the real estate.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

EXEMPT FROM TRANSFER TAX - §428A.2(6), Code of Iowa

**Hardin County, Iowa**

By: \_\_\_\_\_  
Lance Granzow, Chair, Board of Supervisors

Attest: \_\_\_\_\_  
Jessica Lara, County Auditor

STATE OF IOWA, HARDIN COUNTY, ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, 2020, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Lance Granzow and Jessica Lara, to me personally known, who, being by me duly sworn, did say that each is the Chairperson of the Board of Supervisors and the County Auditor, respectively, of the County of Hardin, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the County, and that the instrument was signed and sealed on behalf of the County, and Lance Granzow and Jessica Lara acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the County, by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for said State

---

SPACE ABOVE LINE FOR RECORDER'S USE

**Prepared by:** Darrell G. Meyer, 1201 14<sup>th</sup> Avenue, Eldora, IA 50627 Phone: (641) 939-8118

**Taxpayer is:** Guiles, Harold Glen. 704 Center, PO Box 366, Union, IA 50258

**Return Document to:** Hardin County Auditor's Office, ATTN: Angela Silvey, Eldora, IA 50627

## QUIT CLAIM DEED

For the consideration of One Dollar(s) and other valuable consideration, **Hardin County, Iowa** does hereby Quit Claim to **Guiles, Harold Glen**, all our right, title, interest, estate, claim and demand in the following described real estate in Hardin County, Iowa:

A 66-foot portion of road right-of-way, previously referred to as U Avenue and originally established on the 12th of July, 1870 (Road Record Book 1, page 348) as Hallett Road. Commencing at the SW Corner of Section Eight (8), thence running in a Northerly direction approximately One-half mile to the W1/4 Corner of Section Eight (8), except the West Thirty-three (33) foot and South Thirty-three (33) foot, all laying in Section Seven (7) and Eight (8), T-86N, R-19W, Union Township, Hardin County, Iowa.

Each of the undersigned relinquishes all rights of dower, homestead and distributive share in and to the real estate.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

EXEMPT FROM TRANSFER TAX - §428A.2(6), Code of Iowa

**Hardin County, Iowa**

By: \_\_\_\_\_  
Lance Granzow, Chair, Board of Supervisors

Attest: \_\_\_\_\_  
Jessica Lara, County Auditor

STATE OF IOWA, HARDIN COUNTY, ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, 2020, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Lance Granzow and Jessica Lara, to me personally known, who, being by me duly sworn, did say that each is the Chairperson of the Board of Supervisors and the County Auditor, respectively, of the County of Hardin, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the County, and that the instrument was signed and sealed on behalf of the County, and Lance Granzow and Jessica Lara acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the County, by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for said State

SPACE ABOVE LINE FOR RECORDER'S USE

Prepared by: Darrell G. Meyer, 1201 14<sup>th</sup> Avenue, Eldora, IA 50627 Phone: (641) 939-8118

Taxpayer is: Perry, Brent M. & Teresa A.

Return Document to: Hardin County Auditor's Office, ATTN: Angela Silvey, Eldora, IA 50627

### QUIT CLAIM DEED AND RESTRICTIVE COVENANT

For the consideration of One Dollar(s) and other valuable consideration, **Hardin County, Iowa** does hereby Quit Claim to **Perry, Brent M. & Teresa A.**, all our right, title, interest, estate, claim and demand, subject to the Deed Restrictions in the following described real estate in Hardin County, Iowa:

Commencing at the North One-quarter Corner of Section Thirty-two (32), Township Eighty-seven (87) North, Range Nineteen (19) West of the 5th P.M., Hardin County, Iowa; thence S00°00'00"W 833.40 feet along the east line of the NW1/4 of said Section 32 to the southeast corner of Parcel-A as described by recorder's document Yr.2005 No.4161; thence N89°09'00"W 25.00 feet along the south line of said Parcel-A to the Point of Beginning; thence continuing N89°09'00"W329.50 feet; along the south line of said Parcel-A; thence S49°55'00"E 356.75 feet; thence northeasterly 210.15 feet along a curve concave northwest through a central angle of 31°41'10" having a radius of 380.00 feet with a long chord of N15°50'35" E 207.50 feet; thence N00°00'00"E 25.30 feet to the Point of Beginning.

**Deed Restrictions:**

***Erect, construct, or move any building or structure within the conveyed property without the written permission of Covenantee; Covenantor may, however, erect or move such temporary facilities and equipment as are necessary in the conduct of routine agricultural operations.***

Each of the undersigned relinquishes all rights of dower, homestead and distributive share in and to the real estate.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

EXEMPT FROM TRANSFER TAX - §428A.2(6), Code of Iowa

**Hardin County, Iowa**

By: \_\_\_\_\_  
Lance Granzow, Chair, Board of Supervisors  
Covenantee

Attest: \_\_\_\_\_  
Jessica Lara, County Auditor

By: Brent M Perry  
Brent M. Perry, Covenantor

Teresa Perry  
Teresa A. Perry, Covenantor

STATE OF IOWA, HARDIN COUNTY, ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, 2020, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Lance Granzow and Jessica Lara, to me personally known, who, being by me

duly sworn, did say that each is the Chairperson of the Board of Supervisors and the County Auditor, respectively, of the County of Hardin, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the County, and that the instrument was signed and sealed on behalf of the County, and Lance Granzow and Jessica Lara acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the County, by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for said State

STATE OF IOWA, HARDIN COUNTY, ss:

On this 5<sup>th</sup> day of March, 2020, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Brent M. Perry and Teresa A. Perry, to me personally known, who, being by me duly sworn, did say that each is the Covenantor, and each acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the County, by it voluntarily executed.



Kimberly S Beran  
\_\_\_\_\_  
Notary Public in and for said State

**RESOLUTION FOR ROAD VACATION PUBLIC HEARING**

*Hardin County*

*Resolution No. 2020-\_\_\_\_\_*

**WHEREAS**, The Hardin County Engineer is asking that action be taken to vacate a section of Hardin County Secondary Road, described as follows:

Gardner Street, laying between Walnut Street and Tena Street, located in King's 2nd Addition in the unincorporated town of Cleves, Iowa.

A 16-foot-wide alley lying northerly of the adjacent to lots 1 through 6, Block 1, located in King's 2nd Addition, in the unincorporated town of Cleves, Iowa.

A 16-foot-wide alley lying southerly of the adjacent to lots 1 through 6, Block 2 between Walnut Street and Tena Street, located in King's 2nd Addition, in the unincorporated town of Cleves, Iowa.

Tena Street, located in King's 2nd Addition, in the unincorporated town of Cleves, Iowa.

Tena Street, except the South 132 foot, located in Bunjer's Addition, in the unincorporated town of Cleves, Iowa.

Walnut Street, located in King's Addition, in the unincorporated town of Cleves, Iowa.

A Sixteen-foot-wide alley running North and South through Blocks 1 and 2, located in King's Addition, in the unincorporated town of Cleves, Iowa.

A Sixteen-foot-wide alley lying northerly of adjacent to lots 1 and 12, Block 2, located in King's Addition, in the unincorporated town of Cleves, Iowa.

A Sixteen-foot-wide alley lying southerly of the adjacent to lots 6 & 7, Block 2, located in Kings Addition, in the unincorporated town of Cleves, Iowa.

A Sixteen-foot-wide alley lying southerly of the adjacent to lots 14, Block 1, located in Kings Addition, in the unincorporated town of Cleves, Iowa.

A Sixteen-foot-wide alley lying northerly of the adjacent to lots 1 through 8, Block 2, located in Bunjer's Addition, in the unincorporated town of Cleves, Iowa.

**NOW, THEREFORE BE IT RESOLVED** that a hearing on the proposed vacation will be held in the Large Conference Room, Hardin County Courthouse, Eldora, Iowa, 50627 at \_\_\_\_\_ am on \_\_\_\_\_, 2020 in accordance with Iowa Code Chapter 306.

\_\_\_\_\_  
Lance Granzow, Chairperson  
County Board of Supervisors

ATTEST: \_\_\_\_\_  
Jessica Lara  
Hardin County Auditor

\_\_\_\_\_  
Date



# Cleves Proposed Vacations







GLOBAL LEADER IN INFRASTRUCTURE  
OPERATIONS AND MAINTENANCE

March 4<sup>th</sup>, 2020

**HARDIN COUNTY – IA**

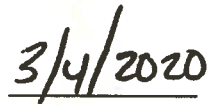
This is a two year agreement for services. Each year DBi will do one Spring and one Fall application.

	Blanket Spray West Half	Spot Spray West Half	Blanket Spray East Half	Spot Spray East Half	TOTAL COSTS
Spring 2020	501 Miles			498.4 Miles	\$47,261.63
Fall 2020	501 Miles			498.4 Miles	\$47,261.63
Spring 2021		501 Miles	498.4 Miles		\$47,261.63
Fall 2021		501 Miles	498.4 Miles		\$47,261.63
<b>Total Miles 3,997.6</b>	<b>1,002 Miles</b>	<b>1,002 Miles</b>	<b>996.8 Miles</b>	<b>996.8 Miles</b>	<b>\$189,046.52</b>

- Cost Per Mile – \$47.29/mile, to be applied in 8 applications with a total of 3,997.6 miles
- Total cost per application is \$47,261.63
- Hardin County shall provide necessary chemical
- DBi will provide all Daily Activity Reports and GPS maps at the end of each application.
- Invoices will be generated at the end of each application, Terms: Net 30



Louis Lorenson - Branch Manager, DBi



Date

\_\_\_\_\_

Taylor Roll - Hardin County Engineer, Hardin County

\_\_\_\_\_

Date



Updated:  
2/26/2020

Office Use Only
Manure Crossing Permit No _____
Expiration Date _____
Approved By _____

## ROAD CROSSING PERMIT APPLICATION FOR MANURE APPLICATION USING HOSES OR PIPELINE IN HARDIN COUNTY, IOWA

This permit grants the applicant the ability to enter upon Hardin County right-of-way and/or cross under a Hardin County secondary roadway with a hose or pipeline to apply liquid manure from livestock facilities.

Applicant Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City/State \_\_\_\_\_

Email \_\_\_\_\_

Contractor Name \_\_\_\_\_ Phone \_\_\_\_\_

Manure Origin Location (E-911 System) \_\_\_\_\_

Manure Origin Section & Township \_\_\_\_\_

Approximate Duration \_\_\_\_\_

Provide a sketch of the operation, identifying all road names to be crossed, and the origin location

By signing below, the applicant agrees to having read and understood the Hardin County Policy for Road Crossings For Manure Application Using Hoses or Pipeline (effective February 26, 2020) and shall follow the requirements of said permit. Each permit requires an attached spill prevention and control plan and certificate of insurance in the amount of \$75,000.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

## HARDIN COUNTY POLICY

### ROAD CROSSING FOR MANURE APPLICATION USING HOSES OR PIPELINE

The purpose of this policy is to provide a guideline for responses to requests to cross Hardin County roads with hoses or pipeline for the application of liquid manure from livestock facilities. This policy is intended only for hoses and pipelines directly crossing Hardin County roads. It is not to be interpreted to allow the placement of hoses or pipeline in Hardin County road right-of-way in lieu of easements on private property, except for the purpose of crossing a waterway by means of culvert tops.

The applicant must meet the following conditions:

1. The applicant shall complete a Hardin County Manure Application Road Crossing Permit and submit it to the Hardin County Engineer for review at least two (2) business days before planned operations. Each application shall include the following attachments:
  - a) Spill prevention and control plan. The spill plan should specify which drainage facilities will be protected from a potential liquid manure spill and how they will be protected.
  - b) Valid certificate of insurance in the amount of \$75,000.
2. The Hardin County Engineer or their designee will review the permit application and visit the proposed site to determine if existing drainage facilities may be utilized for the crossing. If existing drainage facilities are not appropriate for the crossing, an alternative crossing may be proposed. If no appropriate crossings are determined, a permit may be denied.
3. The applicant may construct or contract to construct a new crossing with a minimum 15" diameter corrugated metal pipe, following approval of the Hardin County Engineer. The exact location for a new crossing will be determined by the Hardin County Engineer to best provide proper drainage in the county right-of-way. All costs associated with a new crossing will be at the applicant's expense, unless it is determined to be a great benefit to the drainage of the county right-of-way.
4. Hardin County Secondary Roads will maintain a new crossing to the best of its ability along with the rest of the county drainage system.
5. If a proposed crossing does not provide a benefit to the drainage system, the Hardin County Engineer may determine it shall be placed at an elevation above the ditch bottom. Hardin County Secondary Roads will not be responsible for any maintenance on any culvert that does not benefit the drainage system of Hardin County.
6. In the event that a hose or pipeline is within 24 feet of the edge of a roadway, said hose or pipeline shall be marked with reflective cones at 20-foot intervals for the length of the span within the 24-foot proximity. Acceptable distances from the edge of a roadway differ, but a permit may be denied if a proper clear zone cannot be obtained.
7. Splices must be located a minimum of 100 feet from the edge of a stream bank within the county right-of-way.
8. The applicant is responsible for all costs in connection with any manure spills.
9. The applicant shall remove hoses or pipeline from the crossing culvert and road right-of-way within 48 hours following each use of the hose or pipeline for application.
10. The applicant's failure to comply with any of the conditions above or their spill prevention and control plan will result in the revocation of their permit.
11. The above policy renders the version from September 16, 2009 as null and void. The above policy will continue in effect until modified or revised by further action from the Hardin County Board of Supervisors.

APPROVED this 26<sup>th</sup> Day of February 2020.

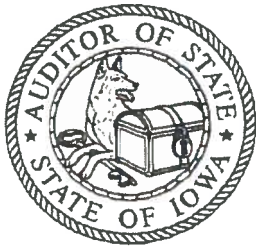
HARDIN COUNTY BOARD OF SUPERVISORS

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Lance Granzow, Chair

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Attest: Jessica Lara, Auditor



**OFFICE OF AUDITOR OF STATE  
STATE OF IOWA**

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

**FILED**

**MAR 02 2020**

**HARDIN COUNTY AUDITOR**

BILL TO:
Hardin County County Courthouse 1215 Edgington Avenue Eldora, IA 50627

INVOICE	
DATE	2/26/2020
NUMBER	24431
AMOUNT DUE	\$ 29,715.20

DESCRIPTION	HOURS	PER DIEM	EXPENSE	TOTAL
Anderson, Amanda	79.5	4,392.38	-	\$ 4,392.38
Campbell, Annette	6.0	594.00	-	594.00
Collins, Coltin	40.0	2,630.00	-	2,630.00
Cunningham, James	65.5	6,419.89	-	6,419.89
Grygiel, Preston	14.0	934.50	-	934.50
Hart, Mark	81.5	4,767.75	-	4,767.75
Jimenez-Boender, Crystal	49.0	3,062.50	-	3,062.50
Johnson, Marcus	46.0	2,698.82	165.65	2,864.47
Judson, Ian	10.0	585.00	-	585.00
Snedigar, Ethan	38.0	2,251.50	160.21	2,411.71
Tintjer, Micaela	18.0	1,053.00	-	1,053.00
BILLING FOR SPECIAL INVESTIGATION OF THE HARDIN COUNTY AUDITOR'S OFFICE FOR THE PERIOD JULY 1, 2013 THROUGH DECEMBER 31, 2018.				
<b>TOTAL</b>	<b>447.5</b>	<b>\$ 29,389.34</b>	<b>\$ 325.86</b>	<b>\$ 29,715.20</b>
<b>OFFICE USE ONLY</b>	Please make payments to ROB SAND, AUDITOR OF STATE and mail to the OFFICE OF AUDITOR OF STATE, STATE CAPITOL 1007 E. GRAND AVENUE, ROOM 111, DES MOINES, IOWA 50319 If you have any questions, please contact MARLYS GASTON (515-281-5834).			

# County Auditor's Report of Fees Collected

State of IOWA ) SS:  
County of ) Hardin County

To the Board of Supervisors of HARDIN COUNTY:

I, Jessica Lara, Auditor of the above named County and State, do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the period of 2/1/2020 through 2/29/2020 and the same has been paid to the County Treasurer:

	No. Doc.	Fees collected
4150 Passport fees	31	\$1,085.00
4150 Photo fees	38	\$570.00
	Total	\$1,655.00

All of which is respectfully submitted.

\_\_\_\_\_  
Jessica Lara  
Hardin County Auditor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairperson, Board of Supervisors

\_\_\_\_\_  
Date

COUNTY RECORDER'S REPORT OF FEES COLLECTED  
(See Chapter 342, Code)

State of IOWA ) SS:  
County of ) HARDIN COUNTY

TO: The Board of Supervisors of HARDIN COUNTY

I, LORI S. KADNER, Recorder of the above-named County and State, do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the period of Feb. 1, 2020 through Feb. 29, 2020 and the same has been paid to the County Treasurer.

All of which is respectfully submitted.

Cheryl A. Lawrence, Deputy      MARCH 3, 2020  
LORI S. KADNER      COUNTY RECORDER      DATED

\_\_\_\_\_  
JESSICA LARA      COUNTY AUDITOR

\_\_\_\_\_  
CHAIRMAN      BOARD OF SUPERVISORS

# Recorder's Monthly Report to the Treasurer

02/01/2020 to 02/29/2020

## Liability

Account Number	Description	Net
0001-1-07-8000-400000-2	Use Tax-DOR	(\$18.00)
0001-1-07-8000-400000-3	State Sales Tax-DOR	(\$321.00)
0001-1-07-8000-400000-4	Local Option Tax-DOR	(\$53.50)
0001-1-07-8000-401000-1	Snowmobile Registration Fees-State	(\$253.00)
0001-1-07-8000-401001	Snowmobile Titles - State	(\$19.50)
0001-1-07-8000-402000	RVVRS Boat Registration Fees - State	(\$110.45)
0001-1-07-8000-402001-1	RVVRS Boat Titles - State	(\$3.00)
0001-1-07-8000-402001-2	RVVRS Boat Titles - DOR	(\$10.00)
0001-1-07-8000-402002-1	RVVRS Boat Liens - State	(\$3.00)
0001-1-07-8000-402002-2	RVVRS Boat Liens - DOR	(\$10.00)
0001-1-07-8000-403000-1	Hunting & Fishing Fees-State	(\$686.00)
0001-1-07-8000-404000-2	Real Estate Transfer Tax-State	(\$6,059.32)
0001-1-07-8000-406000-1	Vitals Certified Copies-State	(\$1,815.00)
0001-1-07-8000-407000-1	ATV Registration Fees-State	(\$200.00)
0001-1-07-8000-407000-2	ATV Titles-State	(\$26.00)
0001-1-07-8000-407000-3	ATV Liens-State	(\$6.50)
0001-1-07-8000-413001-1	Marriage License-State	(\$124.00)
0001-1-07-8000-413001-2	Marriage License 3-Day Waiver-State	(\$5.00)
<b>Total</b>		<b>(\$9,723.27)</b>

## Revenue

Account Number	Description	Net
0001-1-07-8000-400000	Recording of Instruments	(\$3,870.00)
0001-1-07-8000-400000-1	Over Payment	(\$0.80)
0001-1-07-8000-401000	Snowmobile Writing Fees (\$5.00)-County	(\$15.00)
0001-1-07-8000-402001	RVVRS Boat Titles - County	(\$10.00)
0001-1-07-8000-402002	RVVRS Boat Liens - County	(\$10.00)
0001-1-07-8000-403000	Hunting & Fishing Fees-County	(\$18.00)
0001-1-07-8000-404000	Real Estate Transfer Tax-County	(\$1,263.08)
0001-1-07-8000-406000	Vitals Certified Copies-County	(\$660.00)
0001-1-07-8000-407000	ATV Writing Fees(\$5.00)-County	(\$25.00)
0001-1-07-8000-408000	RVVRS Writing Fees - County	(\$43.75)
0001-1-07-8000-410000	Auditor's Transfer Fees - \$5.00	(\$380.00)
0001-1-07-8000-413001	Marriage License-County	(\$16.00)
0001-1-07-8000-550000	Photocopy/Fax Fees	(\$251.00)
0024-1-07-0000-414000	Document Management Fees	(\$233.00)
5410-1-07-0000-416000	Electronic Transaction Fees	(\$233.00)
<b>Total</b>		<b>(\$7,028.63)</b>
<b>Grand Total</b>		<b>(\$16,751.90)</b>

# Recorder's Monthly Report to the Treasurer

02/01/2020 to 02/29/2020

## Range Summary

Range	Account	Net
<b>Department of Revenue</b>		
	0001-1-07-8000-400000-4 Local Option Tax-DOR	(\$53.50)
	0001-1-07-8000-400000-3 State Sales Tax-DOR	(\$321.00)
	0001-1-07-8000-400000-2 Use Tax-DOR	(\$18.00)
	0001-1-07-8000-402002-2 RVVRS Boat Liens - DOR	(\$10.00)
	0001-1-07-8000-402001-2 RVVRS Boat Titles - DOR	(\$10.00)
	0001-1-07-8000-404000-2 Real Estate Transfer Tax-State	(\$6,059.32)
<b>Department of Revenue</b>		<b>(\$6,471.82)</b>
<b>Hunting and Fishing</b>		
	0001-1-07-8000-403000 Hunting & Fishing Fees-County	(\$18.00)
	0001-1-07-8000-403000-1 Hunting & Fishing Fees-State	(\$686.00)
<b>Hunting and Fishing</b>		<b>(\$704.00)</b>
<b>Marriage Application</b>		
	0001-1-07-8000-413001-1 Marriage License-State	(\$124.00)
	0001-1-07-8000-413001-2 Marriage License 3-Day Waiver-State	(\$5.00)
	0001-1-07-8000-413001 Marriage License-County	(\$16.00)
<b>Marriage Application</b>		<b>(\$145.00)</b>
<b>RVVRS County</b>		
	0001-1-07-8000-408000 RVVRS Writing Fees - County	(\$43.75)
	0001-1-07-8000-401000 Snowmobile Writing Fees (\$5.00)-County	(\$15.00)
	0001-1-07-8000-402001 RVVRS Boat Titles - County	(\$10.00)
	0001-1-07-8000-407000 ATV Writing Fees(\$5.00)-County	(\$25.00)
	0001-1-07-8000-402002 RVVRS Boat Liens - County	(\$10.00)
<b>RVVRS County</b>		<b>(\$103.75)</b>
<b>RVVRS State</b>		
	0001-1-07-8000-401001 Snowmobile Titles - State	(\$19.50)
	0001-1-07-8000-402002-1 RVVRS Boat Liens - State	(\$3.00)
	0001-1-07-8000-402000 RVVRS Boat Registration Fees - State	(\$110.45)
	0001-1-07-8000-402001-1 RVVRS Boat Titles - State	(\$3.00)
	0001-1-07-8000-407000-2 ATV Titles-State	(\$26.00)
	0001-1-07-8000-407000-1 ATV Registration Fees-State	(\$200.00)
	0001-1-07-8000-401000-1 Snowmobile Registration Fees-State	(\$253.00)
	0001-1-07-8000-407000-3 ATV Liens-State	(\$6.50)
<b>RVVRS State</b>		<b>(\$621.45)</b>
<b>Transfer Tax</b>		
	0001-1-07-8000-404000 Real Estate Transfer Tax-County	(\$1,263.08)
	0001-1-07-8000-404000-2 Real Estate Transfer Tax-State	(\$6,059.32)
<b>Transfer Tax</b>		<b>(\$7,322.40)</b>
<b>Vitals Certified Copies</b>		
	0001-1-07-8000-406000-1 Vitals Certified Copies-State	(\$1,815.00)



# Recorder's Monthly Report to the Treasurer

02/01/2020 to 02/29/2020

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	0001-1-07-8000-406000 Vitals Certified Copies- County	(\$660.00)
Vitals Certified Copies		(\$2,475.00)

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## HARDIN COUNTY CONSERVATION ANNUAL REPORT

JANUARY 1, 2019 TO DECEMBER 31, 2019

The Hardin County Conservation Board held twelve-regular meetings, two-special meetings and two-closed session meetings during the year.

The following is the annual report for the Hardin County Conservation Board and Director for the calendar year January 1, 2019 to December 31, 2019. The five members of the Conservation Board are as follows:

<b>HARDIN COUNTY CONSERVATION BOARD</b>	
<b>Name</b>	<b>Term Expires</b>
Allen Kadolph, Chair	December 2019
Jessica Lara, Vice-Chair	December 2022
Sandy Trampe	December 2020
Verl Duncan	December 2021
Kirk Rice	December 2023

<b>HARDIN COUNTY CONSERVATION STAFF</b>	
Wes Wiese	Director
Craig Boomgarden	Maintenance/Operations Supervisor
Nick Baumgarten	Natural Resource Manager/Full Time 11/27/2017-1/2/2019
Kit Paper	Natural Resource Manager/Full Time 3/14/2019
Cody Barloon	Conservation Technician/Full Time 12/11/2017-1/9/2019
Brennen Reysack	Conservation Technician/Full Time 4/29/2019
Chris Barber	Interpretive Park Manager/Full Time
Luke Wagner	Interpretive Park Ranger/Full Time 11/8/2012-1/1/2019
Danita Wheatley	Interpretive Park Ranger/Full Time 2/11/2019-10/31/2019
Davis Horton	Interpretive Program Assistant/Full Time
Becky Frerichs	Office Assistant/Permanent Part Time
Martin Steiner	Seasonal/Headquarters
George Haefner	Seasonal/Headquarters & Calkins
Camryn Grubic	Intern/Calkins
Clair Psantz	AmeriCorps Intern/Calkins

### HIGHLIGHTS

#### January 2019

- ❖ The resignation letters from Nick Baumgarten, Natural Resource Manager and Cody Barloon, Conservation Tech. were discussed by the Board.
- ❖ A “Welcome” was given to HCC’s newest board member, Kirk Rice.

- ❖ The Board approved the nomination of Allen Kadolph as 2019 Chair and Jessica Lara as 2019 Vice-Chair.
- ❖ Dale Brass was present to discuss with the Board the Iowa Wireless Amateur Radio Network. It is a club of amateur radio enthusiasts who were interested in locating an event at the Sac/Fox Overlook. It was determined by the club that the area would not work for the club's event as there needs to be a 200-foot separation between radios. They are still looking at other conservation areas that might work and would be in contact with the Board.
- ❖ Director Wes Wiese discussed with the Board the Hardin County Mobile Wildlife Observatory trailer that will be used for viewing birds and other wildlife in Hardin County. The trailer is fully funded in partnership with Bob Gunderson, Charles Ruby, friends, family and the Iowa Natural Heritage Foundation.
- ❖ The Director discussed with the Board updates on the various projects and improvements that are planned for 2019. Also discussed, were possibilities of user-fees for conservation areas in Hardin County, the promoting of Pine Ridge and Daisy Long campgrounds, as well as the Tower Rock cabins.

### **February 2019**

- ❖ The 2019 park mowing contracts were awarded to LaVelle Lawn Care of Eldora, Iowa and Weiland Lawn Care Service of Garden City, Iowa.
- ❖ The Board approved the 2018 Hardin County Conservation Annual Report.
- ❖ The employees of Greenbelt Bank & Trust of Iowa Falls, Iowa were seeking a donation of a stay at the Tower Rock Cabins for their Relay for Life Fundraiser. The Board approved a donation of a two-night stay at one of cabins in Tower Rock. The Tower Rock Cabins Donation Policy must be followed with exceptions.
- ❖ Other items discussed by the Board and Director were running specials for reservations at the Tower Rock Cabins, the status of the 2019/2020 budget, and if a new shower house would be built this year at Pine Ridge Campground. Also, the March 11, 2019 HCC Board meeting will be held at Calkins Nature Area.

### **March 2019**

- ❖ The Monday, March 11, 2019 joint special meeting of the Hardin County Conservation Board and the Hardin County Supervisors was called to order at Calkins Nature Area. Discussion was held on the feasibility and implementing of park-user fees for all the parks and wildlife areas. Director Wes Wiese presented examples of what other counties in the state that have implemented park-user fees. The Costs, fee schedules, conservation policy, county ordinances and law enforcement were discussed. Other items discussed by the Board and the Supervisors were the 2019/2020 budget, Gruis Park in Cleves and Ruempers Trail in Radcliffe.
- ❖ Lucas Smith of Pine Lake Saddle Club presented to the Board the club's 2019 schedule of trail rides. The Board approved dates as presented.
- ❖ Discussion was held by the Board as to changes that might be needed as far as the board's meeting dates and the day of week that the meetings would be held on.
- ❖ The Tower Rock Cabins Donation Policy was reviewed and approved by the Board.

### **April 2019**

- ❖ Randall Copeman and Steve Priske of the Pine Ridge Rifle Club were on hand to discuss with the Board the lease renewal of the Pine Ridge Rifle Range. Approval was made by the Board for the 2019 Lease Agreement.

- ❖ Director Wes Wiese brought to the attention of the Board that FEMA had announced federal disaster assistance for the state of Iowa. Several counties including Hardin county are included in the cost-sharing public assistance. The Board approved amending the budget and the use of conservation resources to make needed repairs and replacements with the resources being reimbursed by FEMA.
- ❖ Discussion was held on equipment needs in the 2019/2020 fiscal year. Director presented to the Board prices from two dealers in Hardin County for a 2019 Ford Super Duty F-350 SRW Pickup. The Board approved accepting the quote from Dale Howard, Iowa Falls and to take delivery after July 1, 2019.
- ❖ Other items discussed were the John Gruis Park sale, the status of Hardin City Access, updating the HCC website and a new logo for Hardin County Conservation.

### May 2019

- ❖ IT/GIS Director Micah Culter gave a project proposal presentation on the upgrading of Hardin County Conservation's website and the use of MyCountyParks.com for e-commerce. The Board approved changing the present web host to CivicPlus.
- ❖ The Board reviewed different quotes for a track loader. Approval was made on the quote for a T870 T4 Bobcat Compact Track Loader with bucket and forestry cutter from Wilcox Equipment, Tama, Iowa with delivery after July 1, 2019. Also discussed by the Board was the purchase of a utility vehicle.
- ❖ It was discussed by the Board, dates and times for a tour of Hardin County Conservation's various parks and wildlife areas.
- ❖ Lori Simmerman of Hubbard and the Radcliffe Girls Scouts proposed a butterfly garden at Meiers Wildlife Refuge.
- ❖ Director Wes Wiese has scheduled bird watching in the Hardin County Mobile Wildlife Observatory trailer on Sunday, May 19, 2019 weather permitting at the Legacy Wildlife area.
- ❖ The Director also discussed with the Board an aerial video contest using a drone that is under development with further information to follow.
- ❖ It was the consensus of the Board to schedule board meetings on the second Tuesday of each month until further notice.

### June 2019

- ❖ Two Hay Mowing bids were submitted to and approved by the Board: Russ & Mindy Rodamaker bid \$65.00-per-acre for Anders Wildlife Area; Steve Schnormeier bid \$40.00-per-acre for Arthur Hilker Wildlife Area.
- ❖ The Director Wes Wiese spoke with Doug Freese, who has crop ground adjacent to the Sac/Fox Overlook driveway, and Doug is requesting an easement for a driveway to his field. After discussion, it was the consensus of Board that if Doug Freese pays and maintains the driveway to his field, they saw no problem with the arrangement.
- ❖ The Board reviewed the Tower Rock Cabin Rules and Rental Agreement and approved it as presented.
- ❖ Discussion by the Board was held on the various HCC logos submitted by Interp. Park Manager, Chris Barber. The Board made its final decision via email.
- ❖ Updating the Hardin County Conservation brochure was discussed by the Board. The brochure was last printed in 2015. There have been many updates to Calkins Nature Area and other areas in the county. Approval was given to update the brochure and to acquire bids from area printing companies.

- ❖ Other items discussed were:
  - Purchasing new kitchen appliances for Calkins Nature Area.
  - The dedication of the HCC Mobile Viewing Trailer on Thursday, June 13, 2019 at the Gunderson Nature Park in Eldora, Iowa.
  - Purchasing wooden planks from the Hardin County Engineer for the Pine Ridge Park bridge.
  - Director discussed with the Board the meeting with FEMA.
  - The ICCS Fall Conference.
  - The repairs needed for the Case IH tractor.

### **July 2019**

- ❖ Calkins Nature Area held a Donor Appreciation Dinner on September 28, 2019.
- ❖ The Board approved the CD rate from Hardin County Savings Bank at 2.37% APY for 24-months on a balance of \$102,569.36.
- ❖ Director Wes Wiese presented to the Board information on the Aerial Greenbelt 2019 Aerial Footage Contest which will be held from July 15<sup>th</sup> thru November 15<sup>th</sup>. The purpose of the contest is to acquire legally recorded aerial footage of Hardin County that can then be utilized in marketing the area; for use on area websites to nationwide tourism campaigns. The Board approved a \$750.00-sponsorship for the contest.
- ❖ Approval was made to have Ross Excavating & Drainage of Eldora, Iowa to apply 12-loads, at 16-tons each, of reclaimed rock on the access road of Leverton Timber.
- ❖ Approval was made to the purchase of kitchen appliances for Calkins Nature Area from Jones Appliance & TV of Iowa Falls. Also discussed was a waterline at Calkins Nature Area.
- ❖ Eddie Reichenbacher of Compass Forestry Consulting, based out of Eldora, was on hand to discuss with the Board his consulting business which includes timber stand improvement, wildlife habitat, tree planting and grove maintenance.
- ❖ On Sunday, July 28, 2019 the Pine Lake Festival of Eldora and the Hawkeye Archeological Society of Eastern Iowa had a non-sanctioned artifact show. Special Guests included collector Jeff Ulrch, Naturalist from the Iowa DNR and the State Park as well as Director Wes Wiese and Interpretive Park Manager Chris Barber representing Calkins Nature Area.
- ❖ Also discussed was dead or dying tree removal at Eagle City Park.

### **August 2019**

- ❖ Douglas Freese of Steamboat Rock was present to discuss with the Board about creating an easement for the Sac/Fox driveway to his farm ground.
- ❖ Approval by the Board was given to the Ackley Saddle Club (consisting of 12-riders) to ride at Headquarters on either the weekend of September 7<sup>th</sup> or September 14<sup>th</sup>, 2019 (weather permitting).
- ❖ Director Wes Wiese presented to the Board three policy documents from FEMA. The Board approved the Hardin County, Iowa Procurement Policy, Fraud Reporting Policy, and Conflict of Interest Policy, Resolution 2019-1.
- ❖ Other items discussed by the Board were dust control at David Bates Memorial Park, the rental of Calkins Nature Area Apartment, the ICCS Fall Conference and Director Kaitlyn Bartling will be leaving the Ellsworth College Foundation Office.

### September 2019

- ❖ The Brekke Family will have the waterline repaired at Brekke Memorial Park and requested that the Board take-over paying the monthly water fee from Iowa Regional Utilities Association (IRUA). The Board approved the request.
- ❖ Approval was given by the Board for the trenching of the new waterline from the well to the new building at Calkins Nature Area with HCCB's contribution of \$1,570.00.
- ❖ The Board approved the purchase of a gate for the entrance to Leverton Timber.
- ❖ Approval was made by the Board for a rental fee of \$250.00-per-day for renting the Sac/Fox Overlook shelter (any event already scheduled is grand-fathered in).
- ❖ The Board and Director discussed items for an up-coming Strategic Planning Meeting.

### October 2019

- ❖ The Board approved the Sac & Fox Easement Agreement with Doug Freese of Steamboat Rock, Iowa with one correction in paragraph 10 that should say "and not for personal or commercial purposes".
- ❖ Approval was given by the Board to have Director Wes Wiese research the possibilities in the sale of Twin Elms, located near Alden, Iowa.
- ❖ The Board set the Strategic Planning meeting for Tuesday, November 19, 2019 at 1:00 pm in the Hickory Cabin at Tower Rock, Steamboat Rock, Iowa.
- ❖ Director Wes Wiese informed the Board that the Hardin County Supervisors will be opening bids for lease of county agricultural land on Wednesday, October 9, 2019. Hoover Ruby Land is included with other county agricultural land.
- ❖ The REAP Assembly was scheduled for December 2, 2019 in Marshalltown, Iowa.
- ❖ Discussion was held on adding two more cabins at Tower Rock, Steamboat Rock.

### November 2019

- ❖ Director Wes Wiese brought to the Boards attention an interest by individuals in removing dead and downed trees for personal use from various Hardin County Conservation parks. Further research into policies and liabilities was needed.
- ❖ Director Wes Wiese researched into the sale of Ruempers Trail, Radcliffe, Iowa and discovered it is owned by Hardin County and not by Hardin County Conservation.
- ❖ Discussion was held by the Board on possibly adopting new policies for the Sac & Fox Overlook.
- ❖ Director Wes Wiese shared with the Board the extension of the Aerial Greenbelt 2019 Aerial Footage Contest through November 2020.
- ❖ The Strategic Planning meeting was rescheduled from Tuesday, November 19, 2019 to Monday, November 18, 2019. Also, the regular monthly Hardin County Conservation Board meeting was rescheduled for Tuesday, December 10<sup>th</sup> at 12-Noon which includes a Holiday Potluck.
- ❖ A Special Closed Session Meeting of the Hardin County Conservation Board was held on Friday, November 15, 2019 at the Hardin County Attorney's Office, 1201 14<sup>th</sup> Avenue, Eldora, Iowa
- ❖ The Strategic Planning Meeting set for Monday, November 18, 2019 was canceled.
- ❖ A Special Meeting of the Hardin County Conservation Board was held on Thursday, November 21, 2019 at Headquarters to Review Requested Document/Proposal "Agreement to Convey Easement" for Sac & Fox Overlook.

**December 2019**

- ❖ The Board approved the 2020/2021 Hardin County Conservation Budget with an amendment of a \$45,000.00 REAP Expense line-item for the possibility of infrastructure for the addition of two more cabins at Tower Rock.
- ❖ A big “*Thank You*” and recognition was given to Allen Kadolph for his Ten-Years of service to the Hardin County Conservation Board.
- ❖ The Board approved the purchase of a smart phone for on-call duties on weekends and holidays.
- ❖ The Board discussed and reviewed with the Director his 2019 job performance. Approval by the Board was given on the Director’s 2019 job performance.

Respectfully Submitted,



Rebecca Frerichs  
Office Assistant

## **VOLUNTARY EARLY RETIREMENT INCENTIVE**

### **1. PURPOSE**

The Hardin County Board of Supervisors desires to provide a voluntary early retirement incentive package to long-term Secondary Roads employees to assist with its management of staffing levels and costs. Further, it is the intent of the Board to provide this incentive only for the period specified herein and does not obligate the County to provide these benefits as a normal policy.

### **2. STATEMENT OF NON-DISCRIMINATION**

The Board of Supervisors will not discriminate against any employee on the basis of age, gender, race, color, creed, religion, national origin, gender identity, sexual orientation or disability through the application or administration of this plan.

### **3. ELIGIBILITY**

A regular full-time Secondary Roads employee is eligible for early retirement if the employee:

- a. Has reached 60 years old at the actual date of resignation/early retirement.
- b. Has worked a minimum of 20 continuous years as a regular full-time Secondary Roads employee for Hardin County, Iowa, during the period immediately preceding his/her application for an early retirement benefit.
- c. Resigns/retires effective not later than August 31, 2020.
- d. Has not received a notice concerning termination of his/her employment for cause.

### **4. APPLICATION**

- a. Application materials must include the following forms:
  - i. Resignation and Request for Early Retirement Benefit.
  - ii. Release of Claims and Agreement Not to Reapply for Re-Employment Form. (This agreement does not prohibit the Board of Supervisors, at the request of a Department Head, from offering employment to the employee in the future.)
- b. All Application materials will only be accepted by the Board of Supervisors between March 1 and August 31, 2020.
- c. An employee's application for early retirement benefits is not, in itself, a resignation of a person's employment with the County nor does it require the Board of Supervisors to accept the application. However, acceptance by the Board of an employee's application for early retirement benefits will be considered a voluntary resignation and termination of his/her employment and will be considered final. If the Board does not accept the employee's application the employee's employment will continue.

### **5. LIMITATION ON NUMBER OF EMPLOYEES**

- a. The Board of Supervisors is not required to accept all/any early retirement applications and accompanying resignations submitted. The Board has determined to accept only up to three (3) such applications. All applications for early retirement must be approved by and are at the discretion of the Board of Supervisors.



- b. Employees who are eligible may only apply between March 1 and August 31, 2020. Recipients will be determined on a first-come, first-served basis. In the event of simultaneous applications, the eligible employee with the greatest seniority as a Secondary Roads employee will have priority. If there is a tie between or among employees using the seniority rule, the tie will be broken by a random process.

#### **6. EARLY RETIREMENT BENEFITS**

- a. Early retirement benefits are offered as an inducement to, and consequence of, retirement and are not to be construed as a continuation of salary.
- b. An eligible employee who is approved for early retirement will continue in the County's group health insurance plan in accordance with Iowa Code Chapter 509A. Following an eligible employee's retirement, the County will make a monthly payment into the applicable retiree Health Reimbursement Arrangement (HRA) the monetary equivalent of the Employer's portion of the monthly health insurance premium for current employees through the earlier of either: December 31, 2021, the effective date the retiree switches to Medicare coverage, or the effective date the retiree discontinues Iowa Code Chapter 509A health insurance coverage.
- c. Nothing herein shall limit the County's ability to change the terms of its existing health insurance plan. This voluntary early retirement incentive in no way guarantees that a participating eligible employee will be provided any certain level of benefits during the time of the employee's participation in the insurance benefits covered by the early retirement program.

#### **7. TERMINATION**

This voluntary early retirement incentive shall terminate on August 31, 2020. Notwithstanding the termination of this incentive, employees who are granted benefits pursuant to this incentive will continue to receive such benefits as set forth herein.

**RELEASE AND AGREEMENT TO NOT APPLY FOR RE-EMPLOYMENT**

Hardin County (the "County") and Jeff State ("Employee") agree as follows:

- In consideration of the benefits to be provided to him/her in accordance with the Voluntary Early Retirement Incentive for the County's Secondary Roads employees, Employee agrees to immediately sign and submit a letter of resignation to be effective on May 1st, 2020.
- Employee is advised that he/she has the right to consult with an attorney prior to signing this Agreement.
- Employee hereby releases and discharges the County, the Board of Supervisors, and any and all officers, employees, representatives or agents of the County from any and all liability whatsoever including all claims, demands, or causes of action, including claims under the federal Age Discrimination in Employment Act and Older Workers Benefit Protection Act, which he/she has or may ever claim to have by reason of his/her employment with the County and the termination of his/her employment relationship with the County.
- Employee agrees that he/she will not apply for and will not be entitled to any re-employment by the County in any full-time or part-time capacity. If the County chooses to offer Employee another position of employment in the future, however, this Agreement need not prevent such re-employment.
- Employee agrees that this Agreement is entered into freely and voluntarily and solely in reliance upon his/her own knowledge, belief and judgment and not upon representations made by the County or others on its behalf.
- Employee shall have up to twenty-one (21) days to consider this Agreement and, once approved and signed, he/she shall have up to seven (7) days to revoke this Agreement in writing. Thereafter, this Agreement will be effective and nonrevocable once approved by the Board.

For Hardin County:

By: 

Date: 3-6-2020

For Employee:



Date: 3-4-2020

**RESIGNATION AND REQUEST FOR EARLY RETIREMENT BENEFIT**

I, Jeff State, born on \_\_\_\_\_, hereby submit my resignation to the Board of Supervisors of Hardin County, to take effect on May 1st, and elect the early retirement benefits available to eligible full-time Secondary Roads employees of Hardin County.

This resignation is subject to the acceptance of my application for early retirement benefits.

Print Full Name: JEFFREY L. STATE

Signed: Jeffrey L. State Date: 3-4-2020

The resignation and request for early retirement was accepted by the Board of Supervisors on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, by action as noted in the minutes of the Board.

\_\_\_\_\_  
Chair  
Hardin County Board of Supervisors



# HARDIN COUNTY

## Courthouse

HARDIN COUNTY COURTHOUSE  
1215 EDGINGTON AVE.  
ELDORA, IA 50627

**FILED**  
MAR 09 2020  
HARDIN COUNTY AUDITOR

### HARDIN COUNTY Employee Change of Status Report

Please enter the following change(s) as of 05/01/2020  
Date

Name: Jeffrey State

Address: \_\_\_\_\_

City State Zip Code

Fund: 20000 - Secondary Roads

Department: Secondary Roads

Position: Motor Grader Operator

Salary/Hourly Rate: \$21.92 / hour

Status:  Full-time  Permanent Part-time  Temporary/Seasonal Part-time

Reason of Change:

- Hired  Resignation
- Promotion  Retirement
- Demotion  Layoff
- Pay Increase  Discharge
- Leave of Absence \_\_\_\_\_  
Dates

Other: Voluntary Early Retirement Incentive

Dates of Employment: 12/14/1992 to 5/1/2020 Last Day of Work 5/1/2020  
From To (if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): \_\_\_\_\_ to \_\_\_\_\_  
From To

Authorized by: \_\_\_\_\_  
Elected Official or Department Head Date

Authorized by: \_\_\_\_\_  
Board of Supervisors Date



# HARDIN COUNTY

## Courthouse

HARDIN COUNTY COURTHOUSE  
1215 EDGINGTON AVE.  
ELDORA, IA 50627

**FILED**

MAR 09 2020

HARDIN COUNTY AUDITOR

### HARDIN COUNTY Employee Change of Status Report

Please enter the following change(s) as of 3/11/2020  
Date

Name: DAVID CORCORAN  
Address: \_\_\_\_\_  
Fund: \_\_\_\_\_

Department: PROPERTY MANAGEMENT  
Position: ASSISTANT  
Salary/Hourly Rate: \$34,000  
Weekly Scheduled Hours: \_\_\_\_\_

This position is:  Exempt  Non-Exempt

Status:  Full-time  Permanent Part-time  Temporary/Seasonal Part-time

Reason of Change:

- Hired  Resignation
- Promotion  Retirement
- Demotion  Layoff
- Pay Increase  Discharge
- Leave of Absence

Other: SIX-MONTH PROBATION, THEN \$1000.00 MAISC IF ALL TERMS ARE MET.

Dates of Employment: 3/16/2020 From — To Last Day of Work \_\_\_\_\_  
(if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): \_\_\_\_\_ to \_\_\_\_\_  
From To

Authorized by: Jody L. Mesch Elected Official or Department Head Date: 3/06/2020

Authorized by: \_\_\_\_\_ Board of Supervisors Date: \_\_\_\_\_